

## Minutes for CDMA meeting 05/04/2021

Board Members Present: Robert Forto, Scott Maruskie (Zoom), Koroush Partow, Adeline Schlabaugh (Zoom), Matt Paveglio (Zoom), Casey Randall (Zoom), Sean Williams (Zoom), Stacey Tarpey, Michelle Hill

General Members Present – Deanna Partow (Zoom)

Call to Order: 7:02 pm

1. Agenda -AS motion, DS 2nd, approved
2. Minutes – DS motion to accept with name corrections, KP 2nd, approved
3. Board Member Introductions –
  - a. Debora Summers (Dryland, Secretary, Computer), KP Partow (Trail Committee/Grooming), Scott Maruskie (2<sup>nd</sup> year on board, would like to be involved with sponsorship), Marti Rhyne (Pure bred; Organizes events, Volunteers), Matt Paveglio (Generalized, build junior, Make 36/20 part of series); Adeline Schlabaugh (Treasurer, Volunteer – Timing), Robert Forto (5 yr board member; Vice-president; promotes club w/ podcast, sponsor races, Volunteer), Sean Williams (moved to re last year; long distance, trail work, tour business, promoting mushing in commercial aspect, lives close to track), Casey Randall (Family of mushers, fall training at CDMA and ASDRA, trail maintenance, supporting adults and junior, sprints and distance), Stacey Tarpey (Active member since 5 yrs old, volunteer for dryland, sprint, promote junior, help w/ volunteers).
4. Outgoing President's Report (DP)
  - a. Operations Manual – 22 page document. Hard copy in club house and online
    - i. Living document; contains the dates and what is due and when
  - b. Familiarize yourself with the By-laws; Senior and Junior Race Rules; Dryland rules
  - c. Send Meeting Agenda to BOD ahead of time.
  - d. Committees: Report at the meetings; Recommended that president does not join committees; Keep Parks & Rec happy at all times! Suggest that the BOD finds other members (not always board members) to work on committees
    - i. Race Poster Committee – needs to be started on now.
    - ii. Trail Committee – Monitored by Parks & Rec; Repair gates; clean Connex; propose signage, etc
    - iii. Maintenance and Property Committee; Check the site on a regular basis; Broken window needs to be cleaned up; Timing tower repaired and painted; Signage
    - iv. Volunteer Committee – We need consistent volunteers!
    - v. Race Committee – Coordinate with other clubs; determine distances classes and purses ahead of time; Schedule is proposed to the board of directors;
    - vi. Election Committee – At end of season for BOD nominations and humanitarian award; Perhaps other awards

- vii. Fundraising Committee –
  - viii. Sponsor Committee – for races
  - ix. Media Committee – to promote events
5. 2021- 2022 Budget Proposal (AS)
- a. Proposed budget was sent out to BOD. Some expenses are non-negotiable; others are not. Please inform Adeline of changes. Items discussed:
    - i. Income:
      - 1. Friends Race – If weather is good, the budget looks great, if not on the low end
      - 2. Poster – On the low end; Should be able to promote and increase
      - 3. Raffle – yes, will solicit large item for Dryland raffle; SM will work with DS!
      - 4. Membership – budget is consistent from previous years
      - 5. Race sponsors – Had some carry over from last year; Sponsorship committee can try and get \$\$ for additional races; Goal is to solicit a large number of sponsors for events. Neutral amount for Sponsorship
    - ii. Expenses:
      - 1. Equipment: Build brand new gates (donated by SM); Make drag a foot wider (DL will work w SM); Equipment to remove brush
      - 2. Insurance: Race (non-negotiable) and Board
      - 3. Legal Fees:
      - 4. Licenses and Permits / Muni fees: non negotiable
      - 5. Occupancy: New refrigerator? Wait to see if we have concessions
      - 6. PA System: From Dixie Wadell fund
    - iii. Due to time constraints AS made a motion to table the rest of budget discussion review to next month ; SM 2<sup>nd</sup> ; passed.
6. Executive Board Elections – Difficulty in finding volunteers for each positions; DS made a motion to table elections until next month; KP 2<sup>nd</sup>; approved
7. Committee Proposals –tabled until next month
8. Race Poster – tabled until next month
9. Trail Committee and Equipment Update –
- a. Oil change for green machine (SC and KP)
10. Dixie Wadell Memorial –
- a. DP coordinating
11. New Business
- a. MP – Motion to encourage live attendance at meetings – but allowing alternative means of attending such as Zoom and phone in; SM 2<sup>nd</sup>; Approved

Meeting Adjourned 8:31 DP motion, MP 2nd, approved  
 Next Meeting June 1, 2021